**360 Degrees of Health RFP – Frequently Asked Questions**

If my organization does not have a 501(c)(3) status, but my intervention and services are provided to underserved areas, can I still apply?

A: All funds will be distributed to a tax-exempt non-profit with 501(c)(3) status. If you do not have 501(c)(3) status, you will need to collaborate with an eligible organization to be considered.

**Does the form have to be completed online?**

A: Yes. Within the application portal, you may download a Word version of our application to work on offline, but the application must be submitted through our online portal. Our online application will automatically save any changes made but it does not have the capacity to track changes. In order to prevent accidental or unwanted changes to your application, we encourage you to work with your collaborators on the application in Word or other word processing program of your choosing and then cut and paste into our application form.

**Will the application automatically submit on the deadline of February 4th?**

A: No, you will need to actively submit the application prior to the deadline for it to be considered. The submit button is located at the bottom of the application form.

**If we are planning to apply for more than one category, should we create separate logins and applications for each grant application?**

A: You may submit multiple applications under a single login (user ID) – you will just create two different applications under that login. Each individual application will require different principal investigators and should be distinct from each other.

**How many applications will be funded?**

A: We anticipate the aggregate amount funded will be up to $4 Million. We have not set parameters on the number of awards within each category.

**Can an organization be the Principal Investigator?**

A: No, the Principal Investigator should be the primary researcher leading the study proposal.

**Does the Principal Investigator need to be from one of the 5 counties designated in the RFP?**

A: The Principal Investigator does not need to reside or work in the impact area. However, the intervention or project needs to be implemented in at least one of the 5 designated counties.

**Does the Principal Investigator have to be the primary grant writer?**

A: You may designate whomever you choose to be the grant writer. Once in the application portal, you may invite others to collaborate and designate permissions based on the role you would like for the collaborators to have.

**When asking which experts will review the preliminary results, do we need to find external reviewers?**

A: No, we are looking for who will provide technical expertise in your data analysis.
Can I attach a technical report in lieu of a publication?

A: Unlikely. There are two areas where we are requesting publications. The first is under the investigators (Primary and co-investigators). We are requesting publications that demonstrate the investigator’s subject matter expertise and request that you limit uploads to only those that are relevant. You may upload up to 3 publications for the PI and 1 publication for all co-investigators.

The second area where we request publications is under the Current State of Knowledge. This is where you may upload up to 2 publications or reports that demonstrate what is known or highlight gaps in existing knowledge in the area of your proposed intervention.

Can I use tables or figures in the narrative?

A: Tables and figures cannot be included in the narrative, but they may be uploaded in lieu of one of the publication uploads. If you want to include a Gantt chart or summary table of findings from multiple studies, you may upload it in lieu of a publication.

What do you mean by registering the study?

A: Are you planning on sharing your study design? (In contrast to the later question where we ask about sharing your research results.) Clinicaltrials.gov is one site for registering studies. There are a number of subject specific research registries. OSF is an example of a more generic option that can apply to most research.

What do you expect by a letter of commitment?

A: We are looking for multi-sector collaboration and a letter of commitment from your partners can demonstrate what the partner organization or leader is committing to contribute should your proposal be accepted. These letters are a show of faith in the absence of a formal partnership agreement such as an MOU.

On the budget, there are two columns for each year of the grant. What do you want to see in each column?

A: In the itemized budget, we would like to see the total expense in the first column and the amount Caruth would cover in the second (as a whole number, not a percentage). A description of the line item and any calculations needed to justify the expense amount can be included in the final column labelled Expense Description.

Should I include the funds we are applying for in the revenues section?

A: Yes, we are looking for a balanced budget, so please list all revenue streams that will support your proposal even if they are not secured. Caruth should be listed in the revenues section but marked as pending (along with any other pending funding).

What are limitations have you placed on indirect costs?

A: We have no published limits on indirect costs but will review each proposal for reasonableness.